



David Fairchild Elementary, 5757 SW 45 Street, Miami, FL 33155, [www.davidfairchild.net](http://www.davidfairchild.net)

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## PTA GENERAL MEETING

September 20, 2018 – Cafeteria – 8:45 am

**PTA Executive Committee Members Present:** Ritu Mauskar

**PTA Board Members Present:** Principal Lucy Amengual, Barbette Someillan Cabrera, Ashli Fischer, Monica Marulanda Brito, Suzet Cleary, Brittany Precht, Janeth Easley, Jill Travieso Silva, Yanet Valeron, Marissa Jacobs, Laura Herring, Nancy Kuckert

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*Meeting Opened*

### 1) **Principal's Report:** Lucy Amengual

#### **a) Volunteering at DFE**

**i)** Go into the system on the [dadeschools.net](http://dadeschools.net) website and register. You will need your pin from Ms. Shaw in the office. Show her your ID, fill out the application and when you receive the pin you can register on the site. Any spouse or grandparent that wants to be a volunteer as well, go under Community on the Dade website. You need to be a registered volunteer to go on campus for any reason or on a field trip. When you apply, only register for level 1. If you ask for level 2, it is for overnight stays and we plan not to have any.

**ii)** Upon entering the school you appear on the list, you'll get a card along with your sticker for the day. You need to go through Raptor, the machine that gives out your identification sticker. Your first time will require your license to get into system.

**iii)** Any time you come on campus, you must have a sticker. You may be stopped by a teacher or someone else. Also, please check others for stickers and let them know.

**iv)** Little ones are not allowed on campus. When you come to volunteer, your little ones are a liability and cannot come onto campus with you. If you want to volunteer, please find a place for your little ones before you enter campus.

**v)** Please don't be alone with a child or alone in a classroom. Even if you're helping a teacher, you cannot be alone in a classroom, even if a teacher asks you to.

**vi)** In cafeteria, if you're helping, make sure you are helping the entire classroom, not specifically only your child. Complaints have been made from other witnesses when parents have been focused only on their child.

**vii)** Please no filing or grading of papers that have not yet been made public, that is confidential information unless it's made public. Please be wary of discussing other children. You may see things, disciplinary actions, behaviors that should be confidential, please refrain from commenting, judging and try to have empathy.

**viii)** You may be asked to tutor, which is such an amazing opportunity for those students who are not keeping up in classroom hours.

**ix)** Putting up bulletins, we need a lot of help with activities around the school - we are blessed to have amazing parents to volunteer.



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**b) Halloween Committee** will meet Sept. 25<sup>th</sup> at 8:45 am in the Cafeteria. We need help with setting up the library for the haunted house and cafeteria will host carnival games. We give the kids candy at every station. We will have a donation letter to give to area CVS and Walgreens and etc for candy donations. We also need help tearing it down at the end.

**c) Homeroom parents:** information gets sent out to parents through you. Some parents may not see emails or listen to ConnectEds (phone calls), you are the important connection that relays information to them from the school and teachers.

## 2) **President's Report:** Ritu Mauskar

**a)** As PTA members, you get to see how we spend the money raised by PTA. Passing out of Audit from last year. Internal Audit is done from 3 PTA Members yearly. Budget passed out for PTA projects and separate, specific Budget for ACT, which funds aids for the Reading Lab and Kindergarten.

**b) Events:** Fun Run \$18k in profit, Spaghetti Night is our annual event with our Open House (profit of about \$3600), Halloween, Valentine Grams, 2 Book Fairs, Holiday Shop, Family Fun Day and Silent Auction, Movie Night, Box tops in October. Amazon smile, you just sign up and select David Fairchild PTA and they donate .05% of eligible purchases. Must be through website: Smile.Amazon.Com, does not work thru app. Main fundraiser for ACT is the Silent Auction held in March on the same day as our Family Fun Day.

**c)** Our Facebook is David Fairchild PTA.

**d)** PTA funds a project every year (past projects were to upgrade the Media Center, the WKID "studio"): this year it is technology. We want to raise money to upgrade computers in the lab as well as classrooms. We also want to raise money for ink for printers. If you know anyone in this industry, please let us know – hardware, ink, etc. It is a tax write off, since we are a 501(c)(3) non-profit organization. We will also fundraise for this project through Give Miami Day.

**e)** Companies can always do corporate donations for a tax write off.

**f)** Yearbook can always use your help with pictures: [dfmemorybook@gmail.com](mailto:dfmemorybook@gmail.com) In the email just mention what grade and teacher and if it was a particular event so she knows where to put it in the book. Kids whose parents have signed a media release – in big events it is out of our control who gets photographed and put in the Memory Book. Media Release is only for media outside the school like social media, YouTube, etc. Does not apply to inside school publications. But, if parents have a concern and do not want their child to be included in the Memory Book, please let Ms. Amengual know so she can flag those students for when the Memory Book is reviewed.

**g)** Motion to approve Audit: Laura Herring, second by Darlene Gonzalez; Motion to approve Budget: Ashli Fischer, second by Nancy Kuckert

*Meeting Adjourned*